

Table of Contents

**Lutheran Women’s Missionary League
Iowa West District**

DLWML Bylaws

Article 1	Name	Page 2
Article II	Object	Page 2
Article III	Members	Page 2
Article IV	Organization and Participation.....	Page 3
Article V	Officers	Page 4
Article VI	Duties of Officers.....	Page 5
Article VII	Nominations	Page 7
Article VIII	Appointed Committee Chairman and Duties	Page 8
Article IX	Special Appointed Personnel.....	Page 9
Article X	Board of Directors	Page 10
Article XI	Executive Committee	Page 11
Article XII	Pastor Counselors.....	Page 12
Article XIII	Conventions	Page 12
Article XIV	Grants.....	Page 13
Article XV	Contributions.....	Page 14
Article XVI	Resolutions.....	Page 15
Article XVII	Official Publications.....	Page 15
Article XVIII	Fiscal Year.....	Page 15
Article XIX	Emergency Action	Page 15
Article XX	Amendments	Page 16
Article XXI	Parliamentary Authority.....	Page 16
	Revision Dates	Page 16

**LUTHERAN WOMEN'S MISSIONARY LEAGUE
IOWA WEST DISTRICT**

BYLAWS

ARTICLE I - NAME

The name of this organization shall be Lutheran Women's Missionary League of Iowa West District (hereinafter referred to as DLWML), an auxiliary of The Lutheran Church-Missouri Synod (hereinafter referred to as LCMS).

ARTICLE II - OBJECT

The object of this organization shall be:

- a. to develop and maintain greater mission consciousness among the Lutheran women of this District through MISSION EDUCATION, MISSION INSPIRATION AND MISSION SERVICE.
- b. to gather funds for mission projects, especially those for which no adequate provisions have been made by Synod or by this LCMS district.

ARTICLE III – MEMBERS

SECTION 1

- a. A woman who is a communicant member of an LCMS congregation is eligible for membership as an individual or in a group.
- b. Any women's organization, within a congregation of Iowa District West, which has expressed the desire to become a member, has followed the procedure specified in these bylaws, and has adopted the object of the LWML shall be eligible for membership as a group.
- c. Where there are two (2) or more such affiliated groups within a congregation, the combined groups shall be called one (1) unit.
- d. Where no women's organization exists within a congregation, one may be organized for that purpose with the consent of the congregation. Women who hold membership in an LCMS congregation may form a group in a setting other than a congregation, such as a campus, or a resident home, or other settings upon approval of the DLWML Executive Committee and the respective zone LWML executive committee. The location of the group shall determine zone LWML membership.

SECTION 2

Women who are members of any other auxiliary organization within the congregation may become a unit member of the DLWML in accordance with the following provisions:

- a. They shall organize as a group with a complete staff of LWML officers.
- b. They shall hold at least four (4) meetings each year devoted especially to the work of LWML.
- c. They shall send free-will offerings to the DLWML according to the regulations set up by the district and zone.

- d. They shall be expected to attend zone rallies and, in general, to participate in and adhere to the aims and principles of DLWML.

SECTION 3

- a. Individual membership is available to a woman who is a communicant member of an LCMS congregation without a group affiliated with DLWML. Individual membership is not considered a group or a unit.
- b. An individual member has a vote on the zone level and may serve as an officer on the zone, district or national level.

SECTION 4

Application for individual or group membership in the DLWML shall be made in writing to the DLWML President.

SECTION 5

A group wishing to be released from membership shall send written request for release from membership, and its original certificate of membership to the DLWML President.

ARTICLE IV – ORGANIZATION AND PARTICIPATION

SECTION 1

The Lutheran Women’s Missionary League of Iowa West District shall be divided into areas called Zones, which shall coincide geographically with LCMS district circuits as much as possible. Realignment of a zone shall be approved by the DLWML Board of Directors (hereinafter referred to as BOD).

SECTION 2

The purpose of the zone shall be to:

- a. serve as rally center for the promotion of Christian fellowship and for the furthering of mission education, mission inspiration, and mission service. (A member of the DLWML Executive Committee may be invited to speak at each rally to bring current information from the BOD to all local members.);
- b. collect from the units within the zone all mission contributions intended for the DLWML and national LWML (hereafter known as LWML).

SECTION 3

Each zone shall transfer all mission moneys collected from the units to the Financial Secretary of the DLWML, in accordance with the regulations set up by the District BOD.

SECTION 4

- a. Each zone shall have representation at all meetings of the DLWML District BOD through its president who is a member of that body.
- b. Each zone having ten (10) or less units shall have representation at all national conventions through one (1) selected delegate and one (1) additional delegate for each additional ten (10) units or major fraction thereof.

SECTION 5

- a. Each zone shall write its own bylaws, or rules of government.
- b. The Articles on Name, Object, Members, Representation at LWML Convention, and Parliamentary Authority shall conform to the respective LWML bylaw articles.
- c. These bylaws and all amendments shall be submitted for examination to the DLWML Structure Chairman before being presented to the zone membership for adoption.

SECTION 6

A Zone shall consist of all affiliated units within its area.

SECTION 7

Each unit, or group within a unit, shall:

- a. collect from its members all mission offerings intended for the DLWML, through the media of Mite Boxes or other voluntary means, and shall transfer them regularly, in accordance with regulations set up by the Zone BOD;
- b. include in the program for the year at least four (4) meetings devoted especially to the study of missions, preferably using the topics published for that purpose in the *Lutheran Woman's Quarterly*;
- c. distribute regularly to its members the official publications of the LWML and the LWML Iowa West District; namely, the *Lutheran Woman's Quarterly* and the *LWML Iowa West District eNews*.

SECTION 8

- a. Each affiliated unit is entitled to two (2) accredited delegates, for the purpose of representation at the DLWML convention, except where there is more than one (1) group in the combined unit. In such instance each group may have one (1) delegate.
- b. Each unit is urged to enlarge the offering taken at the convention by sending a voluntary offering with the delegates or, if preferred, mailing it in advance of convention, to the DLWML Financial Secretary and designating which of the convention offerings the gift is to be applied. If the gift is received via U.S. mail without a designation, it will be evenly divided between the convention offerings.

SECTION 9

All members may attend zone rallies and are urged to be present for the purpose of promoting interest in the work of the DLWML, each member being entitled to voting privileges.

ARTICLE V – OFFICERS

SECTION 1

The elected officers of this organization shall be:

- President
- Vice President of Gospel Outreach and Special Focus Ministries
- Vice President of Organizational Resources and Christian Life
- Secretary
- Financial Secretary
- Treasurer

(Article V – Officers, Section 1 – Continued)

- a. The elected officers shall be elected by ballot at the convention to serve for a term of four (4) years and shall not be eligible for reelection to the same office.
- b. The President, Vice President for Gospel Outreach and Special Focus Ministries, and the Financial Secretary shall be elected in one convention and the Vice President for Organizational Resources and Christian Life, the Secretary and the Treasurer shall be elected in the following convention. A majority vote shall elect.
- c. In the event that there are three (3) or more candidates for office and a majority vote has not been reached after the first ballot has been cast, the candidate with the lowest number of votes shall be removed from each successive ballot.
- d. Elected officers shall assume their duties at the close of the convention at which they are elected.
- e. The retiring financial officers shall, within sixty (60) days following the election, turn over to their successors all materials pertaining to their offices. All other retiring officers shall, within thirty (30) days following the election, turn over to successors all materials pertaining to their offices.
- f. After appropriate Christian counsel and admonition (Matthew 18:15-16) any officer, not performing her duties according to the bylaws, may be removed from office prior to the expiration of her term of office by the BOD by a vote of three fourths (3/4) of all members of the Board. Members of the Board, including the individual officer involved, shall be notified at least two (2) days prior to the Board meeting in the event any such action is contemplated and the individual officer involved shall be afforded the opportunity to be heard at such meeting.

ARTICLE VI – DUTIES OF OFFICERS

SECTION 1

The President shall:

- a. preside at all conventions and at all meetings of the Executive Committee and the BOD;
- b. serve as ex officio member of all committees, except the Nominating Committee, and in general perform the duties pertaining to the office of president;
- c. attend all LWML conventions at the expense of the DLWML;
- d. attend all meetings of the LWML Presidents Assembly, of which body she is a member. If unable to attend an LWML Presidents Assembly meeting, any elected IWD officer shall be authorized to attend as the district's representative and shall have voice and vote.
- e. fill all vacancies in elected offices and appointed committees, which occur between conventions, with the approval of the Executive Committee;
- f. sign all vouchers for the payment of money from the treasury for all legitimately incurred expenditures and bills;
- g. sign checks for the Treasurer in an emergency;
- h. attend at least one rally in each zone during her term in office;
- i. assemble and have printed the convention manual prior to each district convention;
- j. offer to present a report to the district LCMS convention;
- k. sign certificates of membership for new member societies.

(Article VI – Duties of Officers, Section 1 – Continued)

- l. appoint, with the approval of the Executive Committee, the governing Committee of the *Light That Endures Fund*.

SECTION 2

The Vice President of Gospel Outreach and Special Focus Ministries shall:

- a. assist the President and perform the duties of the President in the absence of or at the request of the President;
- b. serve as chairman of the Grants Committee:
 - 1) conduct all correspondence concerning grants:
 - A) informing grant recipients;
 - B) determine allocation of funds, based on most immediate needs;
 - C) submit the requisition of funds to the President;
 - 2) make guidelines and other materials concerning grants available to local organizations of the DLWML;
- c. serve as consultant to the Mission Servants committee;
- d. send a progress report on the DLWML grants to the Editor/IT of the *LWML Iowa West District eNews* every two months;
- e. serve on the LCMS Iowa District West Mission Board as requested by its chairman or by the LCMS Iowa District West President.

SECTION 3

The Vice President of Organizational Resources and Christian Life shall:

- a. perform the duties of the President in the absence of or at the request of the President;
- b. serve as chairman of the Speakers Bureau;
- c. serve as coordinator of the Christian Life and Organizational Resources Committees;
- d. serve as facilitator for women who desire to serve on short term mission trips;
- e. serve as facilitator; direct and promote the Young Woman Representative program. One or two others may be appointed by the District President, such as a member of the BOD or a Zone President, to help with the selection of the YWRs representing IWD at the national convention;
- f. serve as coordinator of the Leader Development Committee.

SECTION 4

The Secretary shall:

- a. keep a record of the proceedings of DLWML conventions and a record of minutes of the meetings of the Executive Committee and the BOD;
- b. conduct the regular correspondence of the DLWML;
- c. order regularly the desired number of the *Lutheran Woman's Quarterly* for distribution to the members within the DLWML;
- d. issue certificates of membership to new societies and keep an accurate record of the address and membership of each society of the DLWML;
- e. prepare a statistical report for the convention manual;

(Article VI – Duties of Officers – Section 4 – Continued)

- f. provide a copy (an electronic copy when possible) of minutes to each member of the BOD, IDW office, and the LWML President;
- g. provide a copy (an electronic copy when possible) of district convention minutes to each zone president. The zone president will provide a copy (an electronic copy when possible) to each group in her zone;
- h. provide the President, the LWML Office in St. Louis, and the LCMS district office with a copy of the DLWML officers mailing list;
- i. assist the President with assembling and printing of the DLWML convention manual.

SECTION 5

The Financial Secretary shall:

- a. receive all moneys, keeping an accurate account of all receipts and disbursements;
- b. transfer regularly all funds received to the appropriate district bank accounts;
- c. prepare a quarterly report of zone totals and an annual report for publication in the *LWML Iowa West District eNews*; submit records for financial review at the end of each fiscal year.

SECTION 6

The Treasurer shall:

- a. receive all moneys from the Financial Secretary and keep an accurate account of all receipts and disbursements;
- b. deposit all moneys upon receipt;
- c. make all payments authorized by the DLWML BOD and endorsed by the president;
- d. forward regularly to LWML twenty-five percent (25%), or more, of the Mite Box offerings received within the district;
- e. be responsible for receipts and disbursements of the DLWML Light That Endures Fund as stated in the “Policies for DLWML Light That Endures Fund”;
- f. submit records for financial review at the end of each fiscal year.

ARTICLE VII – NOMINATIONS

SECTION 1

A Nominating Committee of five (5) members shall be elected from as many zones. A member is not eligible to serve consecutive terms. Plurality vote shall elect.

- a. The candidate receiving the highest number of votes shall be the chairman and be a voting member of the BOD. Should she choose to relinquish the chairmanship, she may complete her term as a member of the committee. A vacancy in the chairmanship shall be filled by the candidate receiving the next highest number of votes.
- b. A vacancy on the committee shall be filled by the candidate receiving the next highest number of votes.

SECTION 2

The Nominating Committee shall:

- a. submit two (2) or more nominees, each from a different zone, for each elective office to be filled for the biennium;

(Article VII – Nominations, Section 2 – Continued)

- b. select candidates who are members of the DLWML;
- c. submit nine (9) candidates for the Nominating Committee;
- d. obtain written consent of all nominees to serve if elected;
- e. present complete ballot to the LWML Iowa West District BOD for final approval of the ballot;
- f. submit report to be published in the *LWML Iowa West District eNews* prior to the convention;
- g. prepare printed ballots with the names listed in alphabetical order.

SECTION 3

Suggestions for nominations for elected office shall be made by submitting the completed nomination and consent form to the chairman of the Nominating Committee by October 31 of the odd-numbered year.

- a. Nominations for elected officers may be made from the floor of the convention, provided written consent of the nominees has been secured and they meet the stipulated qualifications for office.

ARTICLE VIII – APPOINTED COMMITTEE CHAIRMAN AND DUTIES

All appointed committee chairman shall serve a term of two years.

The appointed committee chairmen shall be:

- Christian Life Chairman and Vice Chairman
- Mission Servants Chairman and Vice Chairman
- Structure Committee Chairman
- Editor/Information Technology (hereinafter referred to as Editor/IT) Chairman
- Leader Development Chairman and Vice Chairman

SECTION 1

The Christian Life Chairman shall:

- a. direct throughout the DLWML the Christian Life program which is to stimulate the study of God's Word and deepen the spiritual life of its members;
- b. present a written report to each regular meeting of the BOD and to the DLWML convention;
- c. review and edit materials for use as program resources in consultation with DLWML Pastoral Counselors.

SECTION 2

The Christian Life Vice Chairman shall:

- a. assist the Christian Life Chairman in carrying out the various functions of this program;
- b. make material available to the zone Christian Life Chairmen and groups for use in planning devotions, workshops and retreats;
- c. present a report to each regular meeting of the BOD and to the DLWML convention.

(Article VIII – Appointed Committee Chairman and Duties – Continued)

SECTION 3

The Mission Servants Chairman and Vice Chairman shall:

- a. alert members to opportunities and challenges for mission service in the church, community, and world;
- b. encourage active participation and provide materials and suggestions for mission service programs;
- c. report to each regular meeting of the BOD and the DLWML convention.

SECTION 4

The Structure Committee Chairman shall:

- a. study the bylaws of the DLWML, in cooperation with the DLWML President and BOD;
- b. submit to the BOD for approval such amendments as seen advisable;
- c. submit approved proposed amendments to the LWML Structure Committee for review;
- d. present bylaw amendments at DLWML Convention for ratification;
- e. report to each regular meeting of the BOD and to the DLWML convention;
- f. shall serve a term of two (2) years or until her successor is appointed and shall be eligible for reappointment.

SECTION 5

The Editor-IT Chairman shall:

- a. prepare copy for each issue of the LWML IWD publication;
- b. assist LCMS Iowa District West (IDW) office by submitting information pertinent to DLWML for the DLWML web page;
- c. report to each regular meeting of the Board of Directors and to the LWML IWD convention;
- d. shall serve a term of two (2) years or until her successor is appointed and shall be eligible for reappointment.

SECTION 6

The Leader Development Chairman and Vice Chairman shall:

- a. encourage and equip women to reach out in love;
- b. provide materials and training to enable each member to increase skills for leadership in the LWML;
- c. serve as coordinators of the Young Woman Representative program for the LWML IWD;
- d. create and provide ideas, techniques, and resources which will enrich and stimulate individuals to increase the membership within their units;
- e. report to each regular meeting of the BOD and to the DLWML convention.

ARTICLE IX – SPECIAL APPOINTED PERSONNEL

SECTION 1

The Special Appointed Personnel shall be:

- Archivist-Historian
- Parliamentarian
- Light That Endures Fund Committee

(Article IX – Special Appointed Personnel)

They shall:

- a. be appointed by the President, with the approval of the Executive Committee;
- b. serve two (2) years, or until their successors are appointed, and be eligible for reappointment, with the exception of the Light That Endures Fund Committee which shall serve without term limitations;
- c. in the event of a vacancy on the Light That Endures Fund Committee, the District LWML President, with the approval of the Executive Committee, shall, at its next regular meeting, appoint an LWML Iowa West District member to fill the vacancy.

SECTION 2

The Archivist-Historian shall:

- a. write a history of the activities of the DLWML biennially;
- b. gather and preserve records and other materials of historical significance to the DLWML;
- c. report to each regular meeting of the BOD and to the DLWML convention.

SECTION 3

The Parliamentarian shall:

- a. serve as advisor on parliamentary procedure for the President, officers and individual members, upon request;
- b. be a member of the Structure Committee;
- c. report to each regular meeting of the BOD and to the LWML IWD Convention.

SECTION 4

Light That Endures Fund Committee shall:

- a. receive gifts and bequests and manage them for the mission of the DLWML;
- b. operate according to the “Policies for LWML Iowa West District Light That Endures Fund” as adopted, and amended as needed, by the DLWML BOD.

ARTICLE X – BOARD OF DIRECTORS (BOD)

SECTION 1

The BOD shall consist of:

- all elected officers of the DLWML;
- all appointed committee chairmen and vice chairmen;
- all zone presidents; and
- Pastoral Counselors as advisory members
 - a. of the appointed officers, only the chairman has voting privileges;
 - b. no member shall hold more than one (1) voting position on the BOD.

(Article X-BOARD OF DIRECTORS (BOD) – Continued)

SECTION 2

The BOD shall:

- a. meet twice a year at a time and place designated by the Executive Committee;
- b. in case of emergency, act by mail, by telephone, or by electronic communication;
- c. carry on the business of the DLWML in the interim between conventions, meeting for extra sessions when requested by the Executive Committee or by majority vote of Board members;
- d. set the date of the DLWML conventions in consultation with the Administrator at Camp Okoboji. (See Article XIII, Section 1)

SECTION 3

A quorum shall consist of a majority of its voting members.

SECTION 4

All voting members of the BOD shall have voting privileges at the DLWML convention.

SECTION 5

All elected and appointed officers shall be reimbursed for expenses incurred while carrying out their appointed duties. The amount paid for mileage shall be consistent with national LWML reimbursement guidelines.

SECTION 6

In the event of an emergency or an unexpected vacancy of the President, the Vice President who is serving in her third or fourth year shall assume the office of president.

ARTICLE XI – EXECUTIVE COMMITTEE

SECTION 1

- a. The Executive Committee shall consist of the elected DLWML officers. The Pastoral Counselors shall serve as advisors.
- b. A quorum shall consist of a majority of its voting members.

SECTION 2

The Executive Committee shall:

- a. meet at the call of the President, or of any two (2) of its members, for the purpose of carrying on its own business, or in case of an emergency, that of the BOD;
- b. determine the date and place of the meetings of the BOD;
- c. choose, when necessary, a Pastoral Counselor to fill a vacancy, as described in Article XII, Section 3;
- d. serve as liaison between DLWML and local members by speaking at zone rallies when invited;
- e. deliver to their successors all materials pertaining to their office (see Article V, d).

ARTICLE XII – PASTORAL COUNSELORS

SECTION 1

Two (2) pastors of the LCMS of the Iowa District West shall be elected Pastoral Counselors to serve as advisors for a term of four (4) years. No Pastoral Counselor shall be eligible for successive reelection.

SECTION 2

- a. One (1) Pastoral Counselor shall be elected by ballot at each DLWML Convention from a slate of two (2) or more candidates drawn from a list of names submitted to the Nominating Committee. Such list shall have received the approval of the LCMS District President.
- b. Pastoral Counselors shall be chosen only from congregations having an affiliated unit.

SECTION 3

When a Pastoral Counselor cannot complete his term of office, the Executive Committee shall, with the approval of the LCMS District President, appoint a replacement. If the appointment is for more than two (2) years, the appointee will not be eligible for election.

SECTION 4

Whenever possible, the Pastoral Counselors shall attend the DLWML conventions, the meetings of the Executive Committee, the BOD, and the committees to which their counsel has been assigned. The junior counselor shall attend the LWML convention at the expense of the DLWML.

SECTION 5

The senior Pastoral Counselor shall serve on the Light That Endures Fund Committee.

ARTICLE XIII – CONVENTIONS

SECTION 1

A DLWML convention shall be held biennially in the even-numbered calendar years at a time determined by the Board of Directors.

SECTION 2

Zone LWMLs shall serve as hosts to the DLWML Convention according to the schedule adopted by the District Executive Committee.

SECTION 3

Accredited delegates may be chosen from each unit, or combination of groups (Article IV, Section 8a.).

SECTION 4

Any member present may have voice at the convention where time permits, with priority given to delegates.

ARTICLE XIV – GRANTS

SECTION 1

- a. The DLWML, in convention, may approve grants selected from the list of appeals for funds submitted by the Grants Committee.
- b. Grants shall be strictly mission in character and shall have received the approval of the LCMS Iowa District West President, the LCMS Iowa District West Executive Assistant for Missions, and the BOD of the DLWML.
- c. No grants receiving funds shall appear on the ballot at a successive DLWML Convention.
- d. Preference shall be given to grants that are within Iowa District West over those that would send funds outside of the district.

SECTION 2

- a. Appeals for DLWML grants may be submitted by any individual, unit, or zone, with the endorsement of the pastor, counselor, and president of the organization in which it originates, LCMS, and district boards.
- b. All appeals for grants shall be sent to the Grants chairman (Vice President of Gospel Outreach and Special Focus Ministries) by October 31 prior to the district convention.

SECTION 3

A list of proposed grants appearing on the ballot shall be published in the DLWML publications, prior to the convention.

SECTION 4

The Grants Committee, consisting of two (2) or more members, shall be appointed by the DLWML President with the approval of the BOD.

- a. The Vice-President of Gospel Outreach and Special Focus Ministries shall serve as chairman of this committee, with both Pastoral Counselors as advisors.
- b. The Grants Committee shall prepare grant selection ballots for the convention.

SECTION 5

Grants must be disbursed or put to use within a (4) four-year period from the time of the vote or be retained in the district treasury for reallocation at the next convention. The BOD shall have authority to extend the time in case of extenuating circumstances.

SECTION 6

- a. If a grant must be delayed or abandoned, funds for that grant shall be placed in an interest-bearing account;
- b. in the event that changes in a mission grant occurs after the recipients have been selected in convention, the BOD shall be authorized to approve the amended grant or reallocate the funds, either in session or by electronic means.

SECTION 7

Any DLWML mites collected in excess of the district mission grants goal shall be added to the DLWML mission grants goal in the next biennium.

(Article XIV – Grants – Continued)

SECTION 8

No grants shall be made for any project that necessitates a permanent subsidy from the mission funds of the DLWML.

SECTION 9

No grants shall be made to cover deficits or shortages in LCMS treasuries, or those of the LCMS district.

SECTION 10

No grants shall be made with borrowed funds.

SECTION 11

The responsibility of the DLWML ceases when grants have been paid.

ARTICLE XV – CONTRIBUTIONS

SECTION 1

Individual members shall contribute through Mite Boxes, or other voluntary means, to the Lutheran Women’s Missionary League mission fund.

SECTION 2

All such funds shall be transferred in total to the zone treasurer by the units where they are collected.

SECTION 3

Zone treasurers shall transfer such moneys in total to the Financial Secretary of the DLWML.

SECTION 4

- a. All Mite Box mission funds received by the DLWML shall be divided by the DLWML Treasurer, who shall transfer twenty-five percent (25%), or more, to the national LWML and retain seventy-five percent (75%), or less, in the DLWML mission treasury.
- b. Up to ten percent (10%) of the moneys retained in the DLWML mission treasury may be used for DLWML mission inreach. The Executive Committee will review and recommend the disbursement of remaining funds at the end of the biennium.

SECTION 5

All other gifts received by the DLWML shall be allocated as designated by the giver.

ARTICLE XVI – RESOLUTIONS

SECTION 1

Resolutions may be proposed for consideration at a DLWML Convention by any individual, unit, or zone, with the endorsement of the pastor or counselor, and the president of the organization in which they originate.

SECTION 2

Resolutions shall be studied and approved by the District BOD for publication in the convention manual.

SECTION 3

Proposed resolutions shall be in the hands of the Resolution Committee or the DLWML President, in triplicate form, sixty (60) days prior to the convention. If, due to an emergency, such proposal could not reach the committee in time, it may be approved by two-thirds (2/3) majority of the BOD.

SECTION 4

The committee for resolutions shall be appointed by the President with the approval of the BOD.

ARTICLE XVII – OFFICIAL PUBLICATIONS

SECTION 1

The official publication of the LWML shall be ordered by the DLWML to supply the number of copies needed within the district.

SECTION 2

The official publication of the DLWML shall be published every two months.

ARTICLE XVIII – FISCAL YEAR

The fiscal year of this organization shall be April 1 to March 31 inclusive. The financial officers shall adhere to these dates in closing their books.

ARTICLE XIX – EMERGENCY ACTION

In the event of any great emergency such as war, epidemic, disaster, or other prevailing conditions making the holding of a convention inadvisable, the BOD shall have the authority to determine whether the convention shall or shall not be held. A two-thirds (2/3) vote of the BOD shall decide, and the vote may be taken by mail or electronic communication. In the event the convention is not held, the BOD shall have the authority to plan procedures for conducting the routine convention business.

ARTICLE XX – AMENDMENTS

SECTION 1

These bylaws may be amended at any regular DLWML Convention by a majority vote of the delegates. The proposed amendments shall have been presented for approval to BOD and published in the official publications of the DLWML prior to the convention or distributed to the delegates in an electronic mailing no later than forty-five (45) days prior to the convention.

SECTION 2

With a unanimous vote, a proposed amendment may be presented to the convention without prior notice. A three-fourths (3/4) vote shall be required for adoption.

SECTION 3

These bylaws and all amendments or revisions shall have been submitted to the LWML Structure Committee for approval before presentation to the DLWML membership for adoption.

ARTICLE XXI – PARLIAMENTARY AUTHORITY

The current edition of *Robert's Rules of Order Newly Revised* shall govern the proceedings of this organization where they are applicable and are not inconsistent with Christian principles.

Revised June 1998
Revised June 2004
Revised June 2010
Revised June 2016

Revised June 2000
Revised June 2006
Revised June 2012
Revised June 2020

Revised June 2002
Revised June 2008
Revised June 2014
Revised June 2022